

County or Municipality	Stamps, Inspections, Other Fees	Other Requirements	Party	Governing Body Address	Telephone / Website
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Illinois*	• \$0.50 per \$500		Seller	County Recorder's Office	(040) 000 5050
Cook County*	• \$0.25 per \$500	Grantor/Grantee form to complete for exempt transaction.     Required to use EZDec online program	Seller	118 N. Clark St #120 Chicago, IL 60602	(312) 603-5050 www.cookrecorder.com/faqs
DeKalb County*	• \$0.25 per \$500		Seller	110 E. Sycamore St Sycamore, IL 60178	(815) 895-7149 www.dekalbcounty.org/coclerk
Du Page County*	• \$0.25 per \$500		Seller	421 N. County Farm Wheaton, IL 60187	(630) 407-5400 www.dupageco.org/recorder
Grundy County*	• \$0.25 per \$500		Seller	111 Washington St Morris, IL 60450	(815) 941-3215 www.grundyco.org
Kane County*	• \$0.25 per \$500		Seller	719 S. Batavia Ave Geneva, IL 60134	(630) 232-3565 www.kanecountytreasurer.org
Kendall County*	• \$0.25 per \$500		Seller	111 W. Fox St Yorkville, IL 60560	(630) 553-4112 www.kendallcountyrecorder.net
Lake County*	• \$0.25 per \$500		Seller	18 N. County St Waukegan, IL 60085	(847) 377-2575 www.lakecountyil.gov
LaSalle County*	• \$0.25 per \$500		Seller	707 Etna Rd - Room 269 Ottawa, IL 61350	(815) 434-8226 www.lasallecounty.org
McHenry County*	• \$0.25 per \$500		Seller	2200 N. Seminary Ave Woodstock, IL 60098	(815) 334-4290 www.mchenrycountyil.gov
Will County*	• \$0.25 per \$500		Seller	302 N. Chicago St Joliet, IL 60431	(815)740-4637 www.willcountyrecorder.com
Addison	<ul> <li>Stamp \$2.50 per \$1,000</li> <li>\$50 Exempt stamp required.</li> <li>Final water bill must be paid.</li> <li>\$0 – Sewer inspection</li> </ul>	<ul> <li>Certificate of Sewer Compliance required – call 630-693-7530 2 weeks prior to close.</li> <li>Final water meter reading –call 630-693-7570 24 hours prior to close.</li> <li>Permit release required.</li> <li>Set up water account – In person, DL or Government ID + one additional ID</li> <li>Provide PTAX and copy of deed for stamps. Can be faxed to 630-543-2580</li> </ul>	Buyer	One Friendship Plaza Addison, IL 60101	(630) 693-7564 www.addisonadvantage.org
Algonquin	Final water bill must be paid	Buyer to complete Start Water Service on website.     Seller to complete Stop Water Service on website.		2200 Hamish Drive Algonquin, IL 30102	(847)658-2700 www.algonquin.org
Alsip	Stamp \$3.50 per \$1,000 - \$100 minimum  \$15 Exempt stamp required. Final water bill must be paid. No personal checks.	Transfer form required - available online. Provide village copy of contract signed by both parties and indicating sales price, address, & PIN Seller must be at home for final water meter reading - (708) 385-6902 ext. 327 or 324	Seller	4500 West 123rd St Alsip, IL 60803	(708) 385-6902 www.villageofalsip.org
Antioch	Final water bill must be paid	Schedule final water meter reading at least 7 days prior to close.		874 Main St Antioch, IL 60002	847-395-1000 www.antioch.il.gov
Arlington Heights	Final water bill must be paid			33 S. Arlington Heights Rd. Arlington Heights, IL 60004	(847)368-5000 www.vah.com

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Aurora*	Stamp \$3.00 per \$1,000     \$30 Exempt stamp required .     Final water bill and all other village debts to be paid	Transfer form required - available online - deliver in person or email to: <a href="mailto:transferstamps@aurora-il.org">transferstamps@aurora-il.org</a> Mail or email a request the "Statement of Open Accounts" Form to <a href="mailto:water@aurora-il.org">water@aurora-il.org</a> 5 days before closing	Seller	44 E. Downers Aurora, IL 60507	(630) 256-3570 Fox Metro: 630-892-4378
Barrington	Final water bill must be paid	2010.0 0.009		200 S. Hough St Barrington, IL 60010	(847)304-3400 www.barrington-il.gov
Bartlett*	Stamp \$3.00 per \$1,000 No Credit or Debit Cards \$0 Exempt stamp required – can be issued through mail. Final water bill must be paid	Transfer form required - available online. Provide village PTAX and copy of deed or sales contract for stamps. Schedule final reading 7 days prior to closing - water department at 630-837-0800 Complete Vacant Building Registration Form and inspection if REO property	Seller	228 S. Main Bartlett, IL 60103	(630) 837-0800 www.village.bartlett.il.us (under Village Forms)
Batavia	Final water bill must be paid	Need to provide buyer's name		100 N. Island Ave Batavia, IL 60510	(630)454-2000 www.cityofbatavia.net
Beach Park	\$25 Zoning Inspection and     Certification     \$100 – Inspection fee for property     vacated for 6+ months     All village debts must be paid	Submit zoning application 10 days prior to close. Contact Village to obtain application	Seller	11270 W. Wadsworth Rd Beach Park, IL 60099	(847) 246-6006 www.villageofbeachpark.com
Bedford Park	Stamp \$50 flat fee S0 Exempt stamp required. Final water bill must be paid	Transfer form required – available online  Solution required, call Village to schedule	Seller	6701 South Archer Rd Bedford Park, IL 60501	(708) 458-2067 www.villageofbedfordpark.com
Bellwood	Stamp \$5.00 per \$1,000 (obtained prior to close) Stamp \$10.00 per \$1000 (obtained after close) \$175 Inspection fee - SFR \$10 Exempt stamp required Final water bill must be paid	<ul> <li>Transfer form required &amp; obtained when final water bill is paid.</li> <li>Provide village original deed, contract, and survey for stamps</li> <li>Pre-Sale Inspection required. See website for details, Residents &gt; Permits &amp; Applications &gt; Procedures for Selling a Home</li> <li>Allow 7 days for inspection</li> </ul>	Seller	3200 Washington Blvd Bellwood, IL 60104	(708) 547-3500 www.vil.bellwood.il.us
Bensenville	All village debts must be paid.     \$55 – Inspection fee if property vacated 120+ days	,		12 S. Center St Bensenville, IL 60106	(630) 766-8200 www.bensenville.il.us

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Berkeley	\$350 Inspection - SFR     All village debts must be paid.     Cash or certified check only	Provide village original deed for stamps. Home and sewer inspections required and ONLY performed on Mondays. Inspections must be requested several weeks before closing. Apply and pay fee ASAP. Read documentation on Village Site for inspection requirements and checklist. Departments > Building Department > Pre-Sale Property Inspection. Final water reading requests 24 hours before closing. Call Village Hall (708)449-8840.		5819 Electric Ave Berkeley, IL 60163	(708) 449-8840 www.berkeley.il.us
Berwyn	Stamp \$10.00 per \$1,000 \$100 Exempt stamp required. \$50 Inspection - SFR No personal checks Final water bill must be paid. Parking tickets must be paid.	Transfer form required. Provide village PTAX and original deed for stamps. Plat of Survey and MLS Listing with photo required. Buyers listed on Deed must sign buyer's affidavit available online. Make Property Inspection payment, then call (708) 788-2660 ext. 6445 or 6449 to schedule property and water inspections 30 days in advance. See checklist on Village site for full requirements, Services > Useful Forms > Compliance Division Forms.	Seller	6700 W. 26th St Berwyn, IL 60402	(708) 788-2660 www.berwyn-il.gov
Bloomingdale	Final water bill must be paid			201 S. Bloomingdale Rd Bloomingdale, IL 60108	(630)893-7000 www.villageofbloomingdale.org
Blue Island	\$100 Inspection - SFR, condo, townhouse.     Inspection fee for other property types vary.     All village debts must be paid.	Notice of Intent to Sell application required. Final water meter reading required – request 1 week before closing – 708-597-8605. Agreement to correct Building Code Violations required – Valid I.D. required. Certificate of Closing will be issued upon completion of all requirements. Review Property Transfer on village website, Government > City Departments > Building Safety > Property Inspections.	Seller	13051 S. Greenwood Ave Blue Island, IL 60406	(708) 597-8606 www.blueisland.org
Bolingbrook*	Stamp \$7.50 per \$1000 All village debts must be paid - clearance letters valid for 5 days.  \$50 Exempt stamp required with Village's Certificate for Exemption Form – ONLY HOMEOWNER CAN OBTAIN EXEMPT STAMP.	Provide deed, PTAX to obtain stamps. Residential Transfer & Information form required – available online or call 630-226-8460. Call village for final water meter reading	50/50	375 Briarcliff Bolingbrook, IL 60440	(630) 226-8470 www.bolingbrook.com

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Broadview	\$175 Certification of Compliance stamp     \$100 Inspection - SFR.     Inspection fee for other property types vary.     No personal checks or credit cards.     All village debts must be paid.	Inspection required – Call 708-345-8174 to schedule 14 days prior. Report valid for 30 days. Certification of Compliance stamp must be initialed by village clerk. Cannot record without. Provide original deed to affix C of C stamp. Certificate of Occupancy required. Final water meter reading required – allow 3 days – 708-681-3602.	Seller	2350 S. 25th Ave Broadview, IL 60153	(708) 681-3600 www.broadview-il.gov
Brookfield	Buyer inspection required – SFR.  Village inspection required – Commercial and 4+ unit building.  Application for Municipal Debt Satisfaction Certificate and \$10 application fee.  All village debts must be paid.	Buyer obtained inspection by state licensed home inspector required for all SFR and 1-3 multi-family dwellings.     Resale Certificate of Compliance form required.     See Inspection documents on village website, Forms > Community Development Department > Building	Both	8820 Brookfield Ave Brookfield, IL 60513	(708) 485-7344 www.brookfieldil.gov
Buffalo Grove*	Stamp \$3.00 per \$1,000     \$0 Exempt stamp required     All village debts must be paid	Provide copy of deed and PTAX to obtain stamps     Transfer form required – available online     Call/Email First: 747-459-2500 bgfinance@vbg.org	Seller	50 Raupp Blvd Buffalo Grove, IL 60089	(847) 459-2500 www.vbg.org
Burbank*	Stamp \$5.00 per \$1,000 - \$100 min \$0 Exempt stamp required Transfer tax rebate is available to the seller of a SF primary residence who buys another SF primary residence 3 mos before to 12 mos after the sale. Certified funds only	Final water meter reading required 72 hours prior to closing call (708)424-6030     Transfer form required     Provide village deed for stamps when exempt	Seller	6530 W. 79th St Burbank, IL 60459	(708) 599-5500 www.burbankil.gov
Burlington	Must Pay Final Water Bill and affixed with a transfer certificate stamp (no cost) prior to closing.	Contact village at least 48 hours before closing for final water reading. Water stamp from municipality must be obtained and affixed to the deed.	Seller	175 Water Street Burlington, IL 60109	(847) 683-2237 www.vil.burlington.il.us
Burnham	Stamp \$5.00 per \$1,000 Cash only for payment \$0 Exempt stamp required Final water bill must be paid	Provide Real Estate Transfer Dec Form, copy of signed and notarized deed, purchase contact, and closing statement  Schedule final water reading 72 business hours in advanced of closing  Transfer form required	Buyer	14450 Manistee Burnham, IL 60633	(708) 862-9150 www.burnham-il.gov
Calumet City	Stamp \$8.00 per \$1,000 \$150 Inspection Fee for SFR and varies for other property types S0 Exempt stamp for Judicial Sales deed S50 Exempt stamp required on SFR Final Water Bill and all village debts must be paid. No personal checks	<ul> <li>Point of Sale Inspection Required</li> <li>Transfer Declaration Form, two copies of deed (foreclosures must have Judicial Deed), Consent to Accept required</li> <li>Request final water reading at least 4 days before closing.</li> <li>Pick up stamps 48 hours prior to closing.</li> <li>Contact municipality for stamp rates over \$2M.</li> </ul>	50/50	204 Pulaski Road Calumet City, IL 60409	(708) 891-8106 www.calumetcity.org

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Calumet Park	Stamp \$5.00 per \$1,000 Cashier's Check or Money Order \$50 Exempt stamp required. \$100 Inspection for SFR Inspection fee varies for other properties, contact village. Cashier's Check or Money Order Final water bill to be paid.	FOIA Request, allow 5 days     If property does not pass inspection, a \$2500 escrow bond and as-is affidavit required     Transfer Declaration, copy of deed, and copy of first page of purchase contract required     Schedule final water meter reading 2 business days before closing     Water Department billing contact form required for service	Either	12409 S. Throop Calumet Park, IL 60643	(708) 389-0850 www.calumetparkvillage.org
Carol Stream*	Stamp \$3.00 per \$1,000 \$25 Exempt stamp required Final water bill must be paid	Real Estate Transfer Declaration, PTAX, and executed sales contract required  Exempt requires copy of deed and water paid to date  Must schedule final water meter reading – 2-day notice required  Seller may be eligible for a refund of transfer taxes	Seller	500 N. Gary Ave Carol Stream, IL 60188	(630) 665-7050 (630)871-6222 Water Dept. www.carolstream.org
Carpentersville	Final Water Bill must be paid	Final water meter reading required		1200 L.W. Besinger Dr Carpentersville, IL 60110	847-426-3439 https://cville.org/
Channahon*	Stamp \$3.00 per \$1,000 Personal check, money order, or cashier's check  \$0 Exempt stamp required Final water and garbage bills must be paid All Village debts paid in full	Allow 48 hours for final water to be scheduled and must be done the day of or day before closing. Someone must be present     Real Estate Transfer Tax Declaration, PTAX, and original deed required     Buyer may qualify for a Transfer Tax refund	Buyer	24555 S. Navajo Dr. Channahon, IL 60410	(815) 467-5311 www.channahon.org
Chicago*	Stamp \$5.25 per \$500	City transfer declaration form required (available at FATIC offices)	Split	121 N. LaSalle S Room 107 Chicago, IL 60602	(312) 747-4747 www.cityofchicago.org
Chicago	\$120 Zoning Certificate     \$50 Water Certification     (First American fee for obtaining certificates - \$100)	Water certificate required on exempt deeds as well.     Allow 5 business days for Zoning Certification	Seller	121 N LaSalle Street Chicago, IL 60602	312.744.4190 www.chicago.gov
Chicago Heights	Stamp \$4.00 per \$1,000 \$100 Exempt stamp required. No Transfer Taxes in unincorporated Chicago Heights \$100 Inspection for SFR or \$100 per unit. All village debts and final water bill must be paid. No personal checks. Separate payment for each type of transaction	<ul> <li>Code Enforcement Final Inspection required.</li> <li>Final water meter reading required.</li> <li>New deed, transfer tax application, water payment receipt and related documents required to obtain stamps.</li> <li>Sellers may be eligible for a refund if purchasing another home in Chicago Heights within 18 months.</li> </ul>	Seller	1601 Chicago Rd Chicago Heights, IL 60411	(708) 756-5300 www.cityofchicagoheights.org

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Cicero	Stamp \$10.00 per \$1,000. \$50 Exempt stamp required. \$100 for SFR. Fees vary by other property types. \$100 processing fee for as-is property. Final water bill must be paid - valid for 72 hours. All Village debts must be paid. No cash or personal checks.	Certificate of compliance application and zoning request form needed to start review process — available at Cicero Building Dept. Transfer Tax Form required available online, PTAX, original deed, and certificate of compliance or escrow agreement required. Schedule inspection at least 30 days in advance of closing. Village Hall closed on Fridays.	Seller	4949 W. Cermak Rd. Cicero, IL 60804	(708) 656-3600 www.thetownofcicero.com
Clarendon Hills	Must Pay Final Water Bill and affixed with a transfer certificate stamp (no cost) prior to closing.	Final water meter reading required and must be ordered 7 days prior to close. Visit website and search 'property transfer'.	N/A	1 N. Prospect Ave Clarendon Hills, IL 60514	(630) 286-5400 www.clarendonhills.us
Country Club Hills	Stamp \$5.00 per \$1,000 - \$50 min. \$50 Exempt stamp required. \$50 Inspection. All village debts and final water bill must be paid. No personal checks. Real estate sign permit \$25.00.	Certificate of Occupancy valid for 3 months Transfer Tax Form, C of O, and copy of purchase contract required. Stamps issued by village between 8AM-4PM only. Schedule final water reading at least 2 business days in advance of closing – 708-799-1390 Buyer must sign a water/sewer agreement to transfer water billing. Real estate sign restrictions available online.	Seller	4200 W. 183rd St Country Club Hills, IL 60478	(708) 798-2616 www.countryclubhills.org
Countryside	Stamp \$50 flat fee. Stamp \$50 flat fee. Stamp required. Stamp required. Stamp required. Stamp required. Stamp required. Stamp required. Stamp stamp required. Stamp stamp required. Stamp stamp required.	Pre-sale inspection required. Form online. 24-hour notice. Schedule final water within 5 days of closing. Transfer form required - available online. Provide village copy of deed for exempt stamps. Inspection not required for exempt deed.	Seller	803 Joliet Road Countryside, IL 60525	(708) 354-7270 www.countryside-il.org
Crest Hill	Final water bill must be paid.	Final water meter reading required.		20600 City Center Blvd. Crest Hill, IL 60403	(815) 741-5100 www.cityofcresthill.com
Crystal Lake	Final water bill must be paid.	Final water meter reading required.		100 W. Woodstock St Crystal Lake, IL 60014	(815)459-2020 www.crystallake.org
Darien	Final water bill must be paid	Call Du Page County Public Works for water bill (630) 985-2905		1702 Plainfield Rd Darien, IL 60561	(630)852-5000 www.darien.il.us
Deerfield	Final water bill must be paid	Final water meter reading required		850 Waukegan Rd Deerfield, IL 60015	(847)945-5000 www.deerfield.il.us
DeKalb	Final water bill must be paid	Final water meter reading required		164 E. Lincoln Hwy. DeKalb, IL 60115	(815)748-2000 www.cityofdekalb.com

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Des Plaines*	Stamp \$2.00 per \$1,000 \$10 Exempt stamp required. \$25 Inspection for non-owner occupied. Final water bill must be paid on ALL transactions. All fees and fines must be paid. No personal checks	Fax Transfer Tax Form, PTax, Final Utility Request, New Deed (can be unsigned), survey (if being used) – 847.391.5402     Original Deed required for exempt.     All addresses over 4000 are unincorporated and are exempt (except 9601 Golf Rd)     Allow 5 days for water meter reading prior to obtaining stamps     Seller may be eligible for a refund	Seller	1420 Miner St. – #301 Des Plaines, IL 60016	(847) 391-5382 FAX (847) 391-5402 www.desplaines.org
Dolton	Stamp \$5.00 per \$1,000 + \$50 Transfer stamp fee.  \$50 Exempt stamp required.  \$200 Point of Sale Inspection.  All village debts and final water bill must be paid.  Money order or certified check.	<ul> <li>Provide copy of deed, contract, transfer form required to obtain stamps.</li> <li>As-is properties require escrow.</li> <li>Sale inspection required. Allow 5 days to complete. Schedule / pay in person.</li> <li>Roof Certification – Provide prior to closing for Point of Sale, After closing for As-Is.</li> <li>Request final water bill 5 days prior to close.</li> <li>Water stamp required.</li> </ul>	Seller	14122 MLK Jr. Drive. Dolton, IL 60419	(708) 849-4000 www.vodolton.org
Downers Grove	Final water bill must be paid.     Complete Utility Account Change Request form online.	Contact Sanitation District (630)969-0664 ONLY for final water meter reading.		801 Burlington Ave Downers Grove, IL 60515	(630) 434-5500 www.downers.us
East Hazel Crest*	Stamp \$25 flat fee \$0 Exempt stamp required All village debts must be paid Final water must be paid \$100 Letter of Zoning Compliance	Email admin@easthazelcrest.com to request final water and any monies owed to Village. Put property address in subject line.     Original Transfer Tax Form and Letter of Zoning Requirement required.     Letter of Zoning Compliance – Form online. Fee and survey <5 years old (if available) required.     Final water meter reading required	Buyer	1904 W. 174th St East Hazel Crest, IL 60429	(708) 798-0213 www.easthazelcrest.com
Elgin*	Stamp \$0 Inspection of vacant property All village debts must be paid Final Water Bill must be paid	<ul> <li>Contact Finance Dept 3-5 days before closing for code violations and outstanding debts. Buyer must acknowledge.</li> <li>Transfer Tax form required – available online, PTAX, and Deed. Email to transferstamp@cityofelgin.org</li> <li>Final water meter reading within 5 days of closing</li> </ul>	Seller	150 Dexter Ct Elgin, IL 60120	311 or 847-931-6001 www.cityofelgin.org
Elk Grove Village*	Stamp \$3.00 per \$1,000 \$10 Exempt stamp required All village debts must be paid Final Water Bill must be paid No personal or company checks. No credit cards.	<ul> <li>Provide four copies of Transfer Tax Declaration, PTAX, and copy of new deed (if not executed, executed copy must be forwarded w/l 10 days</li> <li>Final water meter reading – schedule 3-5 days before closing</li> <li>Underground Fuel Tank Disclosure for all properties on Elk Grove Blvd. 847.734.8020</li> <li>Water/Sewer affidavit required – available online Seller may be eligible for a refund</li> </ul>	Seller	901 Wellington Ave Elk Grove Village, IL 60007	(847) 439-3900 www.elkgrove.com

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Elmhurst	Stamp \$1.50 per \$1,000 Not Required if Exempt All village debts and final water bill must be paid.  \$0 - Sump pump inspection	<ul> <li>All transfer request forms typed and submitted 72 hours prior to acquiring stamps.</li> <li>Provide Elmhurst transfer tax declaration (online), signed sales contact, copy of deed, My DEC, sump pump compliance certificate.</li> <li>Typed documentation can be emailed to transferstamp@elmhurst.org.</li> <li>Sump pump inspection required: 630-530-3030</li> <li>Final meter reading required: 630-530-3110</li> <li>Seller may be eligible for a tax refund.</li> </ul>	Seller	209 N. York St. Elmhurst IL 60126	(630) 530-3000 www.elmhurst.org
Elmwood Park	Stamp \$5.00 per \$1,000 \$35 Exempt stamp required. Final water bill must be paid. No personal checks for stamps.	Notification of sale form and inspection required before For Sale Signs or Open Houses. Call: 708-452-3942. Smoke Alarms and CO Detectors required. Provide transfer tax declaration, PTAX, copy of deed (unsigned ok), and schedule final transfer stamp inspection.	Seller	11 Conti Parkway Elmwood Park, IL 60707	(708) 452-7300 www.elmwoodpark.org
Evanston*	Stamp: By Sales Price \$5.00 per \$1,000 to \$1.5M \$7.00 per \$1,000 \$1.5M to \$5MM, \$9.00 per \$1,000 over \$5MM. Sales price > \$1M, tax stamps must be paid with Cashier's Check. \$100 Exempt stamp required. All village debts must be paid	Transfer Tax Declaration, 2 copies, Schedule final water reading (available 2 days before closing), pay tax stamp fee Exempt: Transfer Tax Declaration, 2 copies, New fully executed deed (copy or original) Allow 5 days for processing	Seller	2100 Ridge Ave. Room 1300 Evanston, IL 60201	(847) 448-4311 www.cityofevanston.org
Evergreen Park	Stamp \$5.00 per \$1,000 - \$100 Minimum  So Exempt stamp required.  \$100 Inspection (SFR).  \$50 Zoning Compliance  Final water bill must be paid.  No personal checks.	<ul> <li>Provide original deed for Exempt ONLY</li> <li>Send completed zooning compliance form to rnix@evpkadm.org.</li> <li>Transfer form required – available online.</li> <li>Schedule water reading 708-229-3361</li> <li>Schedule inspection 708-229-3333. Available M-F 9:30-2:00, 3 days before closing. Good for 90 days.</li> <li>As-is requires attorney letter that building permit will be applied for within 30 days of closing.</li> <li>Final water and transfer fees paid separately.</li> </ul>	Seller	9418 S. Kedzie Ave Evergreen Park, IL 60805	(708) 422-1551 www.evergreenpark-ill.com
lossmoor	See requirements.	Final water meter reading, bill will be mailed to seller at new address.		2800 Flossmoor Rd Flossmoor, IL 60422	(708) 798-2300 www.flossmoor.org
Forest Park	\$0 Exempt stamp     Property inspection required, varying fees.     \$225 - condo     \$325 - SFH     After inspection, additional inspection fees may apply.     Final water bill must be paid.	Completed real estate application, certificate of compliance, PTAX and copy of deed required. Request for inspection of property form available online. City provides a letter and a compliance stamp. Final water meter reading required at least 5 days prior to close. 708-366-2323	Seller	517 Des Plaines Ave Forest Park, IL 60130	(708) 366-2323 www.forestpark.net
Fox Lake	Final water bill must be paid.	Final water reading required. Final bill request form online (must be submitted 2 days prior to closing)		66 Thillen Drive Fox Lake, IL 60020	(847) 587-2151 www.foxlake.org

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Fox River	All village debts and final water bill	Contact Village at 847-639-3170.		305 Illinois St	(847) 639-3170
Grove	must be paid.			Fox River Grove, IL 60021	www.foxrivergrove.org
Franklin Park	<ul> <li>\$80 Flat fee - single dwelling.</li> <li>\$0 Exempt stamp.</li> <li>\$100 Inspection – Single dwelling.</li> <li>Final water bill must be paid.</li> </ul>	<ul> <li>Pre-sale inspection required – No for sale signs before completing Pre-Sale Application</li> <li>Final water meter reading scheduled 5 days prior to close.</li> <li>Documents required for sale of property:         <ul> <li>Original Plat of Survey no older than 6 months provided and original deed both provided 3 days prior to close; receipt of payment of final water bill; New Owner form submitted by purchaser three days prior to close.</li> </ul> </li> </ul>	Seller	9500 Belmont Ave. Franklin Park, IL 60131	(847) 671-4800 www.villageoffranklinpark.com
Glen Ellyn*	Stamp \$3.00 per \$1000.  \$0 Exempt stamp required.  \$50 Inspection  Final water bill must be paid	Transfer form required - available online Final water meter reading 5 days prior to close – 630-547-5235 Inspection needed 5 days prior to close – 630-469-6756 Seller may be eligible for refund	Seller	535 Duane St. Glen Ellyn, IL 60137	(630) 469-5000, press 2 (630) 547-5235 – water reading (630) 469-6756 - inspection www.glenellyn.org
Glencoe	Final water bill must be paid.     \$75 – Final water meter reading fee.	Schedule final water meter reading with Finance Dept. – call 847-835-4113 or e-mail finance@goglencoe.com to schedule. Final reads are attempted to be done next day but no sooner than 3 business days prior to closing.		675 Village Ct Glencoe, IL 60022	(847) 835-4113 x1110 www.villageofglencoe.org
Glendale Heights	Stamp \$3.00 per \$1,000 \$25 Exempt stamp required. \$100 Inspection fee – SFR. Final water bill must be paid.	<ul> <li>Provide survey when requesting inspection 21 days prior to close. Inspection form online.</li> <li>Certificate of Compliance required – form online.</li> <li>Provide G.H. transfer declaration form, copy of deed, state PTAX to obtain stamps.</li> <li>Arrange for final water meter reading no sooner than 2 days prior to closing, email waterbilling@glendaleheights.org.</li> <li>No personal checks.</li> </ul>	Seller	300 Civic Center Plaza Glendale Heights, IL 60139	(630) 260-6000, press 0 www.glendaleheights.org
Glenview	<ul><li>No stamps required.</li><li>Final water bill must be paid.</li></ul>	Schedule water meter reading 7-10 business days prior to close. (847) 724-3112		2500 East Lake Ave Glenview, IL 60026	(847) 724-1700 www.glenview.il.us
Glenwood	Stamp \$5.00 per \$1,000.  \$50 Exempt stamp required.  \$100 Inspection – SFR, other properties vary.  Final water bill must be paid.	<ul> <li>Provide Glenwood transfer form (available online), copy of contract and deed.</li> <li>Certificate of exempt form required for exempt property.</li> <li>Final water meter reading.</li> <li>No realtor, money order or personal checks.</li> </ul>	Seller	One Asselborn Way Glenwood, IL 60425	(708) 753-2400 www.villageofglenwood.com
Golf	No stamps required.     Final water bill must be paid.	Schedule water meter reading 10 days prior to close – contact administrator@villageofgolf.us.     Water certificate issued when final water bill is paid.		1 Briar Road Golf, IL 60029	(847) 998-8852 www.villageofgolf.us

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County or Municipality	Stamps, Inspections, Other Fees	Other Requirements	Party	Governing Body Address	Telephone / Website
Grayslake	No stamps required. No inspection required. Final water bill and all other village debts must be paid.	Contact Village on debts owed by seller and to schedule final water meter reading.		10 South Seymour Ave Grayslake, IL 60030	(847) 223-8515 www.villageofgrayslake.com
Green Oaks	No stamps required.     Final water bill must be paid.	Closing letter with buyer and seller names and date of closing must be sent to village.		2020 O'Plaine Rd Green Oaks, IL 60048	(847) 362-5363 www.greenoaks.org
Gurnee	No stamps required. All village debts and final water bill must be paid.	•		325 N O'Plaine Rd. Gurnee, IL 60031	(847) 599-7500 www.gurnee.il.us
Hainesville	No stamps required.     Final water bill must be paid.	Village Hall closed on Wednesdays, open 9am-1pm on Fridays.	Seller	100 N. Hainesville Rd Hainesville, IL 60030	(847) 223-2032 www.hainesville.org
Hampshire	No stamps required.     Final water bill must be paid.	•		234 S. State St. Hampshire, IL 60140	(847) 683-2181 www.hampshireil.org
Hanover Park*	Stamp \$3.00 per \$1000     \$10 Exempt stamp required.     Final water bill and all other village debts must be paid.	Provide original deed and PTAX to obtain stamps. Transfer form required - available online. Final water reading day prior to close and final bill paid when stamps purchased	Seller	2121 W. Lake, Hanover Park, IL 60133	(630) 372-4200 www.hanoverparkillinois.org
Harvard	No stamps required.  \$50 – final water meter reading (if requested).  Final water bill and all other village debts must be paid.	Agent/seller can provide image of water meter reading.		201 W. Diggins St. Harvard, IL 60033	(815) 943-6468 www.cityofharvard.org
Harvey	Stamp \$5 per \$1,000 – buyer/seller split plus \$60 fee to the Buyer.  \$60 Exempt stamp.  \$150 Inspection.  All village debts and final water bill must be paid.	Harvey transfer tax form, copy of deed, contract required - available online.     Other forms are required - see Harvey website for full instructions and submit request 72 hours before closing.	Split	15320 Broadway Harvey, IL 60426	(708) 210-5300 www.cityofharvey.org
Harwood Heights	Stamp \$10.00 per \$1,000. \$50 Exempt stamp required. \$50 Inspection-SFR. Final water bill must be paid.	<ul> <li>Provide Harwood Heights transfer declaration, original deed, state PTAX for stamps.</li> <li>2 Original transfer form required - available online.</li> <li>Schedule inspection 3 - 4 weeks prior to close. Certificate of Compliance required to close.</li> <li>Schedule final water reading at least 2 days prior to close, call Village Hall.</li> <li>No personal checks.</li> </ul>	Buyer	7300 W. Wilson Harwood Heights, IL 60706	(708) 867-7200 www.harwoodheights.org
Hazel Crest	No stamps required.     \$100 Inspection.	Schedule inspection 3 weeks prior to close.	Seller	3601 W. 183 <sup>rd</sup> St. Hazel Crest, IL 60429	(708) 335-9600 www.villageofhazelcrest.org
Hickory Hills	No stamps required.     Final water bill must be paid.	Sewer inspection required.     Final water meter reading required.	N/A	8652 W. 95th St Hickory Hills, IL 60457	(708) 598-4800 www.hickoryhillsil.org
Highland Park*	Stamp \$5.00 per \$1,000 \$0 Exempt stamp required. Final water bill must be paid.	Copy of Deed required.  Exempt transactions require original Deed. Transfer form required - available online. Disclosure statement required. Water utility form required. No personal checks.	Seller	1707 St. Johns Ave Highland Park, IL 60035	(847) 432-0800 www.cityhpil.com (go to Finance, then Transfer Form)

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Highwood	\$55 Inspection fee residential.     \$120 Inspection fee commercial.     Final water bill must be paid.	Property Transfer Inspection Application available online. Survey required. Schedule final water meter reading by calling village.		17 Highwood Ave Highwood, IL 60040	(847) 432-1924 www.cityofhighwood.com
Hillside	Stamp \$7.50 per \$1000. Stamp \$7.50 per \$1000. Stamp required. Sto Inspection fee - SFR. Stamp required. Stamp \$7.50 per \$1000.  Final water bill must be paid.	Provide village transfer form (online) and MY DEC. Copy village PTAX and original deed for stamps. Schedule, inspections and final water meter reading 708-202-3434. Provide plat of survey for inspection. No personal checks.	Buyer	425 Hillside Ave Hillside, IL 60162	(708) 449-6450 www.hillside-il.org
Hinsdale	No stamps required.     Final water bill must be paid.	Schedule final water meter reading at least 5 days prior to close 708-789-7020.		19 E. Chicago Ave. Hinsdale, IL 60521	630-789-7000 www.villageofhinsdale.org
Hoffman Estates*	Stamp \$3.00 per \$1,000. \$10 Exempt stamp required. Final water and garbage bills must be paid. All village debts must be paid.	Provide copy of deed and PTAX / EZ Dec to obtain stamps minimum 1 day prior to closing. Transfer form required - available online. Payments can be submitted online.	Seller	1900 Hassell Rd Hoffman Estates, IL 60169	847-882-9100 www.hoffmanestates.org
Hometown	\$50 Inspection fee.     Final water bill must be paid.	Schedule final water meter reading 5 days prior to close.		4331 Southwest Hwy Hometown, IL 60456	708-424-7500 www.cityofhometown.org
Homewood	No stamps required.     Final water bill must be paid.	Possible water inspection if water was shut off. Contact Finance Department 708-206-3365.		2020 Chestnut Rd Homewood, IL 60430	708-798-3000 www.village.homewood.il.us
Huntley	No stamps required.     Final water bill must be paid.	Cancel water/sewer service online or call Finance Department a few days prior to close.		10987 Main St Huntley, IL 60142	847-515-5200 www.huntley.il.us
Island Lake	No stamps required. Final water bill can be paid at closing. All other village debts must be paid.	<ul> <li>Contact Village at least 10 days prior to close and provide closing date, seller's attorney name, phone and email, buyer's name.</li> <li>Contact Northern Moraine for final sanitary/sewer bill 847-526-3300.</li> <li>Contact Praireland for final garbage bill 847-381-9300.</li> </ul>		3720 Greenleaf Ave. Island Lake, IL 60042	847-526-8764 www.villageofislandlake.com
Itasca	No stamps required.     Final water bill must be paid.	Schedule final water meter reading at least 2 days prior to close. Call Public Works 630-773-2455.		550 W. Irving Park Rd Itasca, IL 60143	630-773-0835 www.itasca.com
Johnsburg	No stamps required.     Final water bill must be paid.	•	Seller	1515 Channel Beach Ave Johnsburg, IL 60051	815-385-6023 www.johnsburg.org
Joliet*	<ul><li>Stamp \$3.00 per \$1,000.</li><li>\$0 Exempt stamp required.</li></ul>	If new construction residential disclosure form needed. Transfer form required – available online. Water/lien letter required and due to village 4 business days prior to closing - available online. No personal checks.	Seller	150 W. Jefferson Joliet, IL 60432	815-724-3902 www.cityofjoliet.info

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County or Municipality	Stamps, Inspections, Other Fees	Other Requirements	Party	Governing Body Address	Telephone / Website
Justice	No stamps required.  \$120 Inspection fee – SFR.  \$120 Inspection fee for multi-unit plus \$35 each additional unit.  \$500 Inspection fee for commercial plus \$100 each additional unit.  All village debts must be paid.	Certificate of Housing/Building Inspection Request form online.     Provide copy of all paid bills with request form.	Seller	7800 Archer Ave Justice, IL 60458	708-458-2520 www.villageofjustice.org
La Grange Park	No stamps required.     Final water bill must be paid.	Call village to schedule final water meter reading.		447 N. Catherine Ave LaGrange Park, IL 60526	708-354-0225 www.lagrangepark.org
Lake Bluff	<ul><li>No stamps required.</li><li>Final water bill must be paid.</li></ul>	Request final water bill. Request can be done online.		40 E. Center Ave. Lake Bluff, IL 60044	847-234-0774 www.lakebluff.org
Lake Forest	Stamp \$4.00 per \$1000 rounded to nearest \$5.00.  \$50 Exempt stamp required (allow 3 days to process).  Final water bill must be paid.  \$150 - Home sewer inspection.	<ul> <li>Provide copy of deed and PTAX to obtain stamps.</li> <li>Transfer form required - available online.</li> <li>Unincorporated properties require a letter from village confirming unincorporated status.</li> <li>Schedule final water meter reading waterbilling@cityoflakeforest.com.</li> <li>Home sewer inspection request form online.</li> </ul>	Buyer	220 E. Deerpath Lake Forest, IL 60045	847-234-2600 www.cityoflakeforest.com
Lake in the Hills	No stamps required.	Request final water bill online.		600 Harvest Gate Lake in the Hills, IL 60156	847-960-7400
Lake Villa	Final water bill must be paid.     No stamps required.     Final water bill must be paid.	Call village regarding final water meter reading.		65 Cedar Ave. Lake Villa, IL 60046	www.lith.org 847-356-6100 www.lake-villa.org
Lake Zurich	<ul><li>No stamps required.</li><li>Final water bill must be paid.</li></ul>	Request final water meter reading online.		70 E. Main St. Lake Zurich, IL 60047	847-438-5141 www.lakezurich.org
Lakemoor	<ul><li>No stamps required.</li><li>Final water bill must be paid.</li></ul>	Call village regarding final water meter reading.		28581 IL Route 120 Lakemoor, IL 60051	815-385-1117 www.lakemoor.net
Lansing	No stamps required.     All village debts must be paid.	Certificate of Payment from village required.     Submit form at least 3 days prior to close.     No personal checks accepted.		3141 Ridge Rd Lansing, IL 60438	708-895-7200 www.villageoflansing.org
Lemont	No stamps required.     Final water bill must be paid.	Contact Water Billing Department 630-257-6277 for final meter reading.		418 Main St. Lemont, IL 60439	630-257-1550 www.lemont.il.us
Libertyville	No stamps required.     Final water bill must be paid.	Contact Water Department online or 847-918-2007 at least 3 days prior to close for final meter reading.		118 W. Cook Ave Libertyville, IL 60048	847-362-2430 www.libertyville.com
Lincolnshire*	Stamp \$3.00 per \$1,000 (Certified check, money order, personal check or cash)  Stamp \$3.00 per \$1,000 (Certified check, money order, personal check or cash)  Stamp \$3.00 per \$1,000 (Certified personal check, money order, personal check, money orde	No transfer form required Need PTAX form with legal description Final water meter reading 5 days prior to close (call 847-883-8600 to schedule an appt-access to the interior of the property is required and there must be someone 18+ present) Seller must pay the final water bill in person before the buyer can purchase the stamp. Stamps can be purchased at village hall or at: Ancel, Glink, Diamon et al 140 S. Dearborn The Marquette Building, 6th Floor Chicago, IL 60603 (312) 782-7606	Buyer	1 Olde Half Day Rd Lincolnshire, IL 60069	(847) 883-8600 www.lincolnshireil.gov

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Lincolnwood	No stamps required.     No requirements for condos.	No requirements for condos.     Certificate of Payment from village required. Form	Seller	6900 N. Lincoln Ave Lincolnwood, IL 60712	847-673-1540 www.lincolnwoodil.org
	\$20 Certificate of Payment fee.     All village debts must be paid.	available online. Submit form at least 5 days prior to close.  No personal checks.			g
Lisle	No stamps required.     Final water bill must be paid.	Contact village by completing Water Account Exchange form online at least 2 days prior to close.		925 Burlington Ave Lisle, IL 60532	630-271-4100 www.villageoflisle.org
Lockport	No stamps required.     Final water bill must be paid.	Many properties with Lockport address are in other villages' city limits that may have a tax. Call village clerk with address for determination.     Contact Water Department 815-838-0549 to schedule final water meter reading.		222 E. 9th St. Lockport, IL 60441	815-838-0549 www.cityoflockport.net
Lombard	No stamps required. Final water bill can be paid within 30 days of closing date.	Residents can complete Move In or Out form online.		255 E. Wilson Ave. Lombard, IL 60148	630-620-5700 www.villageoflombard.org
Lynwood	No stamps required. \$100 Inspection fee. Final water bill must be paid.	Certificate of Compliance inspection required and form available online.  No inspection needed for exempt transactions where no one is moving into property.  Contact Public Works 708-758-8434 for final water meter reading 2 days prior to close.	Seller	21460 Lincoln Hwy Lynwood, IL 60411	708-758-6101 www.lynwoodil.us
Lyons	\$250 Inspection fee SFR. Fee varies for other property types.     Final water bill must be paid.	<ul> <li>Certificate of Compliance inspection required and form available online.</li> <li>Completed Transfer of Compliance Responsibility form from Village to purchaser required. Form available online.</li> <li>Copy of either form above must be presented to Water Department to schedule final water reading.</li> </ul>	Seller	4200 Lawndale Ave Lyons, IL 60534	708-442-4500 www.villageoflyons-il.net
Manteno	No stamps required.	Sidewalk Inspection required.     Smoke alarm and CO certificate. Call Fire Department.		98 E. 3rd St. Manteno, IL 60950	815-929-4800 www.villageofmanteno.com
Markham	\$100 application fee per PIN.     \$125 Inspection for SFR.     \$200 Inspection for Commercial.     All village debts must be paid.	<ul> <li>Provide copy of deed (signed and notarized).</li> <li>Transfer stamp form required (online) and request 3 3 weeks prior to close.</li> <li>Inspection required (form online).</li> <li>Final water meter reading 5 days prior to closing (form online).</li> <li>No personal checks.</li> </ul>	Seller	16313 S. Kedzie Pkwy Markham, IL 60428	708-331-4905 www.cityofmarkham.net
Matteson	No stamps required. S75 Inspection (\$125 Inspection if property has fire sprinkler system). All village debts must be paid.	Call to schedule inspection at least 2 days prior to close.     Certificate of Occupancy required.		4900 Village Commons Matteson, IL 60443	708-481-8313 www.villageofmatteson.org

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Maywood	Stamp \$4.00 per \$1,000. \$0 Exempt stamp required. \$90 Inspection. Final water bill must be paid.	<ul> <li>Original deed and PTAX form to obtain stamps (request 3 days prior to close).</li> <li>Transfer form required (online).</li> <li>Certificate of Ordinance Compliance required (form online).</li> <li>Final water meter reading required.</li> <li>No personal checks.</li> </ul>	Seller	40 Madison St Maywood, IL 60153	708-450-6300 www.maywood-il.org
McCook	Stamp \$5.00 per \$1,000.     \$0 Exempt stamp required.	Original deed and PTAX form to obtain stamps (submit 2 days prior to close). Transfer form required (online). Residential inspection required. Call village to schedule.	Seller	5000 Glencoe McCook, IL 60525	708-447-9030 www.villageofmccook.org
McHenry	No stamps required.	Water/Sewer Service Transfer request online.		333 S. Green Street McHenry, IL 60050	815-363-2100 www.cityofmchenry.org
Melrose Park	<ul> <li>No stamps required.</li> <li>\$150 Inspection - SFR.</li> <li>Inspection fee for other property types vary.</li> <li>All village debts must be paid.</li> </ul>	Certificate of Compliance required (online) submit 10 days prior to close.  New water meter required on foreclosed property. Provide current survey. Provide buyer completed form 3500 and 4000 required (online). Schedule final water meter reading 3 days prior to close. Melrose Park zip code 60164 is considered Leyden Township and part of unincorporated Cook County - call (312) 603-0500 and give specific address.	Seller	1000 N. 25th Ave Melrose Park, IL 60160	708-343-4000 www.melrosepark.org
Mettawa	Stamp \$5.00 per \$1,000     \$0 Exempt stamp required	<ul> <li>Transfer form required – available online along with MyDec and PTAX form, title commitment and copy of Deed.</li> <li>Buyer must contact Village to make appointment to obtain stamps, email <a href="mailto:clerk@mettawa.org">clerk@mettawa.org</a></li> <li>No personal checks</li> </ul>	Buyer	26225 N. Riverwoods Blvd Mettawa, IL 60045	847-573-1460 www.mettawa.org
Midlothian	\$0 stamp required.     \$25 water certification fee.     Final water bill and all village debts must be paid.	Provide copy of transfer stamp application and deed to obtain stamps 2 weeks prior to close.  Seller affidavit (smoke & carbon dioxide detectors).  Combined transfer and detectors form online.	Sellers	14801 S. Pulaski Rd Midlothian, IL 60445	708-389-0200 www.villageofmidlothian.net
Mokena	No stamps required.     Final water bill and all other village debts to be paid.	•		11004 Carpenter St. Mokena, IL 60448	708-479-3900 www.mokena.org
Monee	No stamps required.  \$50 Inspection.  Final water bill and all other village debts to be paid.	Call to schedule inspection (payment not accepted over the phone).     Final water meter reading 2 days prior to close.		5130 W. Court St Monee, IL 60449	708-534-8301 www.villageofmonee.org

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Morton Grove*	Stamp \$3.00 per \$1,000. \$25 Exempt stamp required. Final water bill and all other village debts to be paid.	Transfer form required - available online. Contact village 5 days prior to close to determine any outstanding debts to be paid. Final water meter reading.	Seller	6101 Capulina Ave Morton Grove, IL 60053	847-965-4100 www.mortongroveil.org
Mount Prospect*	Stamp \$3.00 per \$1,000. \$15 Exempt stamp required. Final water bill and all village debts must be paid.	Transfer form required - available online or MyDec     Provide copy of deed for exempt stamp transaction.	Buyer	50 S. Emerson, Mt. Prospect, IL 60056	847-392-6000 www.mountprospect.org
Mundelein	No stamps required.     Final water bill and all other village must be paid.	Contact Village on debts owed by seller.		300 Plaza Circle Mundelein, IL 60060	847-949-3200 www.mundelein.org
Naperville*	Stamp \$3.00 per \$1000. Stamp \$5.00 per \$1000. Final water bill must be paid.	Statement of Open Accounts form required - available online.  All payments, debt and assessments due the City must be paid current by seller prior to buyer purchasing stamps.  Final water meter reading 2 days prior to close.	Buyer	400 S. Eagle St Naperville, IL 60540	630-420-6111 www.naperville.il.us
New Lenox	No stamps required. Final water bill must be paid.	No New Lenox tax but note that many properties with New Lenox address are in other villages' city limits that may have a tax. Call village clerk with address for determination.      Final water meter reading.		1 Veterans Parkway New Lenox, IL 60451	815-462-6400 www.newlenox.net
Niles*	Stamp \$3.00 per \$1,000. \$25 Exempt stamp required. All village debts must be paid.	Transfer form required – available online. Final water meter reading required, call 847-588-8000 to schedule.	Buyer	1000 Civic Center Dr. Niles, IL 60714	847-588-8000 www.vniles.com
Norridge	\$0 transfer stamp required.     \$100 Inspection.     Final water bill must be paid.	<ul> <li>Original deed needs to be stamped "passed" regarding building inspection.</li> <li>Submit transfer application (online), copy of sales contract and MLS listing.</li> <li>Schedule inspection 30 days prior to close. Certificate (good for 30 days).</li> </ul>	Seller	4000 N. Olcott Ave Norridge, IL 60706	708-453-0800 www.villageofnorridge.com
North Aurora	No stamps required. Final water and sewer bill must be paid.	Call Village to schedule final reading.	Seller	25 E. State St. North Aurora, IL 60542	630-897-8228 www.northaurora.org
North Chicago	Stamp \$5.00 per \$1,000. \$50 Exempt stamp required. \$50 Inspection. Final water bill and all other village debts to be paid.	City transfer form required (online). Copy of Deed or sales contract required. Final water meter reading required. No personal checks.	Buyer	1850 Lewis Ave. North Chicago, IL 60064	847-596-8600 www.northchicago.org

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North	\$0 Stamp required.	Provide original deed, copy of survey, certificate of	Seller	2401 S. Des Plaines Ave	708-447-4211
Riverside	<ul> <li>Inspection required.</li> <li>Final water bill must be paid.</li> </ul>	<ul> <li>Frovide original deed, copy of survey, certificate of compliance to obtain stamp.</li> <li>Application for Certificate of Compliance (online).</li> <li>Buyer must go to village and sign (with notary) inspection report and complete form to set up water account.</li> </ul>	Gellei	North Riverside, IL 60546	www.northriverside-il.org
Northbrook	No stamps required.     Final water bill must be paid.	Final water meter reading to be scheduled within a week of closing.		1225 Cedar Lane Northbrook, IL 60062	847-272-5050 www.northbrook.il.us
Northfield	No stamps required.     Final water bill must be paid.	Call Village to schedule final water reading.		361 Happ Rd Northfield, IL 60093	847-446-9200 www.northfieldil.org
Northlake	\$0 transfer stamp.     \$250 Inspection SFR.     Inspection fee for other property types vary.     \$0 exempt stamp required.     Final water bill and all other village debts must be paid.	<ul> <li>Provide original deed, proof of water bill and other lien payments, plat of survey, MLS listing, real property disclosure report for stamps.</li> <li>Obtain certificate of compliance.</li> <li>Order inspection 30 days prior to close (online).</li> <li>Call 4 days in advance to schedule water reading.</li> <li>No personal checks.</li> </ul>		55 E. North Ave Northlake, IL 60164	708-343-8700 www.northlakecity.com
Oak Forest	No stamps required.     Final water bill must be paid.	Provide 5 day notice.     Village suggests Title Co. request proof at closing.		15440 S. Central Ave Oak Forest, IL 60452	708-687-4050 www.oak-forest.org
Oak Lawn*	Stamp \$5.00 per \$1,000. Final water bill must be paid for single family residence. No water bill needed for condo. Final water bill and all other village debts to be paid. Sewer inspection required.	Transfer form required on ALL transactions (even exempt) - available online. Provide village copy of deed for stamps and submit at least 5 days prior to close. Exempt letter required for exempt transaction. Final water meter reading 5 days prior to close.  No personal checks.	Seller	9446 S. Raymond Ave Oak Lawn, IL 60453	708-499-7780 www.oaklawn-il.gov
Oak Park	Stamp \$8.00 per \$1,000.  \$30 Exempt stamp required – IF property a condo Paid Assessment letter required or Condo & Sewer Affidavit (available online).  Final water bill must be paid.	Transfer form required - available online. Stamps obtained after water bill paid. Call for final water reading 708-358-5478. No personal checks.	Seller	123 Madison St Oak Park, IL 60302	708-358-5700 www.oak-park.us
Oakbrook Terrace	No stamps required.     Final water bill must be paid.	Call for final water reading.		17W275 Butterfield Rd Oakbrook Terrace, IL 60181	630-941-8300 www.oakbrookterrace.net
Olympia Fields	No stamps required.  \$50 Inspection.  Final water bill must be paid.	Certificate of Occupancy required.     Call to schedule inspection and final water reading.		20040 Governors Hwy Olympia Fields, IL 60461	708-503-8000 www.olympia-fields.com
Orland Park	No stamps required.     Final water bill must be paid.	On-line form to terminate services.     Final water bill sent to seller within 30 days of closing date.		14700 S. Ravinia Ave Orland Park, IL 60462	708-403-6100 www.orland-park.il.us
Oswego*	Stamp \$3.00 per \$1,000. Final water bill must be paid. \$50 exempt stamp.	Transfer form required – available on-line and due to village 3 days prior to closing. MyDec or PTAX must be submitted with form.	Buyer	100 Parkers Mill Oswego, IL 60543	630-554-0864 www.oswegoil.org
Palatine	No stamps required.     Final water bill and all other village debts to be paid.	Call Village a week prior to closing to schedule final water meter reading 847-359-9082.		200 E. Wood St. Palatine, IL 60067-5339	847-358-7500 www.palatine.il.us

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County or Municipality	Stamps, Inspections, Other Fees	Other Requirements	Party	Governing Body Address	Telephone / Website
Palos Heights	No stamps required.     Final water bill must be paid.	Final water meter reading required. Call City Hall to schedule.		7607 W. College Dr Palos Heights, IL 60463	708-361-1800 www.palosheights.org
Palos Hills	No stamps required. Storinspection charge to seller. Final water bill must be paid.	Inspection required on ALL properties and schedule 2 weeks prior to close.	Sellers	10335 S. Roberts Rd Palos Hills, IL 60465	708-598-3400 www.paloshillsweb.org
Park Forest	Stamp \$5.00 per \$1,000. \$15 Exempt stamp required. \$100 Inspection.	Provide copy of sales contract to obtain stamps. Also provide original Deed for exempt transaction. Transfer form required – available online. Inspection needed before closing if property to be owner occupied. Request form available online. Inspection needed after closing but before occupancy if property to be rental.  No personal checks over \$15.	Seller	350 Victory Dr Park Forest, IL 60466	708-748-1112 www.villageofparkforest.com
Park Ridge*	<ul><li>Stamp \$2.00 per \$1,000.</li><li>\$25 Exempt stamp required.</li><li>All village debts must be paid.</li></ul>	Transfer form required - available online. Instructions for sale of property available online. Allow 5 days to obtain stamps.	Seller	505 Butler Place Park Ridge, IL 60068	847-318-5289 www.parkridge.us
Phoenix	No stamps required. Sto Inspection. Final water bill must be paid.	Call Village Hall for assistance.		633 E. 151st St Phoenix, IL 60426	708-331-2636 www.villageofphoenix.org
Plainfield	No stamps required.     Final water bill must be paid.	Many properties with Plainfield address are in other villages' city limits that may have a tax. Call village to confirm if property is in Plainfield city limits.     Call to schedule final water meter reading 815-439-4250.		24401 W. Lockport St Plainfield, IL 60544	815-436-7093 www.plainfieldil.gov
Posen	No stamps required. \$180 Inspection (additional \$95 per unit for multi-family). All village debts must be paid.	All village debts must be paid prior to issuance of Certificate of Compliance.     Contact village if property does not pass inspection – buyer required to provide 'AS IS' letter if inspection fails.		2440 Walter Zimny Dr Posen, IL 60469	708-385-0139 www.villageofposen.org
Richton Park	No stamps required. Inspection required – cost based on property type. All village debts must be paid.	Village debts must be paid prior to scheduling inspection.  Must file Occupancy Inspection application (available online) then schedule inspection 14 days prior to closing.  Final water meter reading required.  Moving out form online.		4455 Sauk Trail Richton Park, IL 60471	708-481-8950 www.richtonpark.org
River Forest	<ul> <li>Stamp \$1.00 per \$1,000.</li> <li>\$0 Exempt stamp required.</li> <li>\$0 Zoning inspection.</li> <li>All village debts must be paid.</li> </ul>	Transfer form required available online. Water and sewer service application online. Email all forms to transfertax@vrf.us Original deed and grantor / grantee statement required for exempt transaction.	Seller	400 Park Ave River Forest, IL 60305	708-366-8500 www.vrf.us

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County or Municipality	Stamps, Inspections, Other Fees	Other Requirements	Party	Governing Body Address	Telephone / Website
River Grove	Stamp cost is the inspection cost, based on property type.     Final water bill must be paid.	<ul> <li>Apply for inspection at time of listing.</li> <li>Inspection/Transfer form available online.</li> <li>Schedule inspection 2 days before closing.</li> <li>Buyer required to complete the New Property Owner Form available online.</li> <li>Provide original New Property Owner form, copies of PTAX, deed, current survey to obtain stamps.</li> <li>No personal checks or credit cards.</li> </ul>	Seller	2621 N. Thatcher River Grove, IL 60171	708-453-8000 www.rivergroveil.gov
Riverdale	Stamp cost is the inspection cost, based on property type. Inspection required on exempt property. \$200 Inspection for single family and two-unit buildings plus \$50 per unit thereafter. All village debts must be paid.	Certificate of Compliance required. Application online and submit 2 weeks prior to closing. Provide copy of deed, Certificate of Compliance application and termite inspection to obtain stamp. Final water meter reading required and conducted on Wednesdays. Final water bill must be paid within 7 days of transfer stamp purchase. BUYER ALSO required to complete two affidavits available online. No personal checks.	Seller / Buyer	157 W 144 <sup>th</sup> St Riverdale, IL 60827	708-841-2200 www.villageofriverdale.net
Riverside	Stamp cost is the inspection cost, based on property type.  \$325 Inspection SFR and Duplex plus \$25 per unit thereafter.  \$500 Inspection commercial.  All village debts must be paid.	Certificate of Compliance letter required and must be obtained at Village Building Department.     Schedule inspection and final water meter reading10 days prior to close.     Provide original deed, survey and certificate of compliance letter to obtain stamp.	Seller	27 Riverside Rd Riverside, IL 60546	708-447-2700 www.riverside.il.us
Robbins	\$100 stamp per PIN.     \$25 exempt stamp per PIN.     \$240 Inspection.     All village debts must be paid.	Transfer stamp and Inspection applications available online. Copies of deed, PTAX or 1st page of contract and declaration form required for stamp. Stamp issued Tuesday & Thursday 10am-2pm.	Seller	3327 W. 137th St Robbins, IL 60472	708-385-8940 www.robbins-il.com
Rolling Meadows*	Stamp \$3.00 per \$1,000. \$50 Exempt stamp required. All village debts must be paid.	<ul> <li>Provide copy of deed, IL and village PTAX to obtain stamps.</li> <li>Transfer form required for all deeds - available online.</li> <li>Documentation submitted after 3:30 will result in stamps issued next day.</li> </ul>	Seller	Finance Dept 3600 Kirchoff Rolling Meadows, IL 60008	(847) 394-8500 www.cityrm.org

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Romeoville*	Stamp \$3.50 per \$1,000. \$40 non-exempt stamp required. All village debts must be paid  Paid	<ul> <li>Provide original deed for village to affix stamp.</li> <li>Transfer form required – call Finance Dept.</li> <li>Clearance letter required on all debts good for 5 business days.</li> <li>Signed Buyer/Seller affidavit may be required for inspection issues.</li> <li>Seller Schedule final water meter reading minimum 7 days prior to closing 815-886-7212</li> <li>Foreclosed properties need walk-through by Village Building Department</li> </ul>	Buyer	1050 W. Romeo Rd Romeoville, IL 60446	(815) 886-5318 www.romeoville.org
Roselle	No stamps required.     Final water bill must be paid.     Contact Village Building Division for any inspection requirements.	Final water meter reading required contact Village Hall.     Stop water service request can be done online.		31 S. Prospect St. Roselle, IL 60172	630-980-2000 www.roselle.il.us
Rosemont	No stamps required.     Final water bill must be paid.	Call Rosemont Public Works Department for final water meter reading 847-698-3744.		9501 W. Devon Ave. Rosemont, IL 60018	847-825-4404 www.rosemont.com
Round Lake	No stamps required.	Moving In and Moving Out forms online and completed 2-10 days prior to closing.     Final water meter reading will be taken and final bill will be mailed to seller's forwarding address.		442 N. Cedar Lake Rd Round Lake, IL 60073	847-546-5400 www.roundlakeil.gov
Round Lake Beach	No stamps required. Shows the state of the	<ul> <li>Occupancy permit required, application submitted online or via email 1-2 weeks prior to close.</li> <li>Schedule exterior occupancy inspection.</li> <li>5 days prior to close submit picture of inside meter reading and outside received read (if applicable) to waterbills@roundlakebeachil.gov.</li> </ul>		1937 N. Municipal Way Round Lake Beach, IL 60073	847-546-2351 www.roundlakebeachil.gov
Round Lake Heights	No stamps required.     \$100 Occupancy Inspection.	Certificate of Occupancy required, contact Village for assistance.		619 W. Pontiac Ct Round Lake Heights, IL 60073	847-546-1206 www.villageofroundlakeheights.org
Round Lake Park	No stamps required.     \$75 Occupancy Inspection.	Certificate of Occupancy required, contact Village for assistance.		203 East Lake Shore Dr Round Lake Park, IL 60073	847-546-2790 www.rlpil.us
Saint Charles	No stamps required.     Final water bill must be paid.	•		2 E. Main St. St. Charles, IL 60174	630-377-4400 www.stcharlesil.gov

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Sauk Village	No stamps required.  \$75 Inspection fee.	Call Village Hall for assistance.		21801 Torrence Ave Sauk Village, IL 60411	708-758-3330 www.saukvillage.org
Schaumburg*	<ul> <li>Stamp \$1.00 per \$1,000.</li> <li>\$10 Exempt stamp required.</li> <li>Final water bill must be paid.</li> </ul>	<ul> <li>Provide copy of contract and legal description of property to obtain stamps.</li> <li>Mydec or ptax instead of contract, deed or legal required.</li> <li>Transfer form required - available online.</li> <li>Contact Water Dept. to schedule reading.</li> <li>Email financecollectors@schaumburg.co one week prior to closing.</li> </ul>	Seller	101 S. Schaumburg Ct Schaumburg, IL 60193	847-895-4500 www.villageofschaumburg.com
Schiller Park	<ul><li>No stamps required.</li><li>Final water bill must be paid.</li></ul>	Final water meter reading required. Call Village Hall to schedule at least 2 days prior to closing.		9526 Irving Park Rd Schiller Park, IL 60176	847-678-2550 www.villageofschillerpark.com
Shorewood	No stamps required.     Final water bill must be paid	Discontinue Service form submitted online. End date to equal closing date. Bill is paid after closing.		1 Towne Center Blvd Shorewood, IL 60404	815-725-2150 www.shorewood.il.gov
Skokie*	Stamp \$3.00 per \$1,000. \$25 Exempt stamp required. Final water bill must be paid.	<ul> <li>Transfer form required.</li> <li>Copy of PTAX and copy of deed required.</li> <li>By email or appt only send Mydec/Ptax to Pramod.shah@skokie.org (1 week prior to closing).</li> </ul>	Seller	5127 Oakton Skokie, IL 60077	847-673-0500 www.skokie.org
Sleepy Hollow	<ul><li>No stamps required.</li><li>Final water bill must be paid.</li></ul>	Final water meter reading required. Call Water Department prior to closing to schedule.		1 Thorobred Lane Sleepy Hollow, IL 60118	847-426-6700 www.sleepyhollowil.org
South Chicago Heights	<ul> <li>No stamps required.</li> <li>Inspection fees vary based on property type.</li> <li>Final water bill must be paid.</li> </ul>	<ul> <li>Transfer Certificate required, available online.</li> <li>Buyer can agree to AS IS purchase, affidavit required, available online.</li> <li>Request final water bill and pay prior to closing.</li> </ul>		3317 Chicago Rd So. Chicago Heights, IL 60411	708-755-1880 www.southchicagoheights.com
South Elgin	No stamps required.     Final water bill must be paid.	Form submitted online to cancel water service.		10 N. Water St. South Elgin, IL 60177	847-742-5780 www.southelgin.com
South Holland	No stamps required.     All village debts must be paid.	Certificate of Payment required and completed online. Three business days to process.		16220 Wausau Ave South Holland, IL 60473	708-210-2900 www.southholland.org
Steger	No stamps required.  \$50 Minimum for inspection (per unit). Good for a year.  Final water bill must be paid.	<ul> <li>Schedule final water meter reading 1 week prior to closing.</li> <li>If home has inside water meter, must be replaced with outside meter - \$100 fee.</li> <li>If vacant water read any time until inspection or new owners.</li> </ul>		3320 Lewis Ave Steger, IL 60475	708-754-3395 www.newvillageofsteger.org
Stickney	<ul> <li>Stamp \$5.00 per \$1,000.</li> <li>\$25 Exempt stamp required.</li> <li>\$100 inspection SFR.</li> <li>Final water bill must be paid.</li> </ul>	<ul> <li>Transfer form required and online.</li> <li>Pre-sale inspection required and scheduled 2 weeks prior to obtaining stamps.</li> <li>Letter of Understand and Compliance required with notarized signature of each buyer.</li> <li>Schedule final water meter reading 3 days prior to closing.</li> <li>No personal checks.</li> </ul>	Seller	6533 W. Pershing Rd Stickney, IL 60402	708-749-4400 www.villageofstickney.com
Stone Park	Stamp \$4.00 per \$1000.  \$0 Exempt stamp required.  \$50 Inspection per flat.  All village debts must be paid.	Original Deed, PTAX or MyDec required.     Final water meter reading required, call village to schedule.	Seller	1825 N. 32 <sup>nd</sup> Ave. Stone Park, IL 60165	708-345-5550 www.vosp.us

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County or Municipality	Stamps, Inspections, Other Fees	Other Requirements	Party	Governing Body Address	Telephone / Website
Streamwood*	Stamp \$3 per 1000.     All village debts must be paid.	<ul> <li>PTAX and transfer form required – available online.</li> <li>Copy of Deed required.</li> <li>Call Water Billing Department to schedule final water meter reading.</li> </ul>	Seller	301 E. Irving Park Streamwood, IL 60107	630-736-3800 www.streamwood.org
Sugar Grove	No stamps required.     Final water bill must be paid.	Water Discontinue Service request submitted online. Submit 2 days prior of final bill processing.		10 Municipal Dr. Sugar Grove, IL 60554	630-466-0104 www.sugargroveil.gov
Sycamore	Stamp \$5.00 per \$1000. \$DEXEMPT Stamp required.	Transfer form required and available online. Provide copies of sales contract or PTAX to obtain stamps.	Buyer	308 W. State St Sycamore, IL 60178	815-895-4920 www.cityofsycamore.com
Thornton	No stamps required.     Final water bill must be paid.	Call Village hall for assistance.		115 E. Margaret St. Thornton, IL 60476	708-877-4456 www.thorntonil.us
Tinley Park	No stamps required.     Final water bill must be paid.	Call Public Works Department to schedule final water meter reading.		16250 S. Oak Park Ave. Tinley Park, IL 60477	708-444-5000 www.tinleypark.org
University Park	Stamp \$1.00 per \$1000. Exempt stamp required. \$250 Inspection. All village debts must be paid.	Transfer form required and available online. Point of Sale Application required and submitted 10 days prior to closing.	Seller	44 Towncenter Dr University Park, IL 60484	708-534-6451 www.university-park-il.com
Villa Park	No stamps required. Sto Inspection. Final water bill must be paid.	Certificate of Compliance AND final water meter reading required combined form for both available online. Call Public Works to schedule meter reading. No personal checks.		20 S. Ardmore Ave Villa Park, IL 60181	630-834-8500 www.invillapark.com
Volo	No stamps required.     All village debits must be paid.	Moving out form required available online.		500 S. Fish Lake Rd Volo, IL 60073	847-740-6982 www.villageofvolo.com
Wauconda	No stamps required.     Final water bill must be paid.	Contact Utility Billing 847-526-9604 2-5 days prior to close for final water bill.		101 N. Main St Wauconda, IL 60084	847-526-9600 www.wauconda-il.gov
Waukegan	No stamps required.  \$150 Zoning Certificate.  \$150 Closing Letter.  All village debts must be paid.	<ul> <li>Zoning Certificate required.</li> <li>Closing Letter required (which sets forth all fees and charges due to the city).</li> <li>Both applications submitted online AND MUST BE REQUESTED WHEN PROPERTY IS LISTED BUT NO LESS THAN 30 DAYS PRIOR TO CLOSE.</li> <li>Call Water Dept. 5 days prior to close to schedule final water reading 847-360-0535.</li> </ul>		100 N. Martin Luther King Jr. Ave Waukegan, IL 60085	847-599-2505 www.waukeganil.gov

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West Chicago	No stamps required.  \$100 Inspection fee + 12 cents per square foot.  All village debts must be paid.	Schedule inspection well in advance of closing.     Schedule final water meter reading at least 2 days prior to closing.     Obtain Deed Certificate Number which needs to be affixed to deed. Form available online.		475 Main St West Chicago, IL 60185	630-293-2200 www.westchicago.org
West Dundee	No stamps required.     Final water bill must be paid.	Contact Village for assistance.		102 South Second St West Dundee, IL 60118	847-551-3800 www.wdundee.org
Westchester	No stamps required.  \$225 Inspection – SFR/condo, varies for other property types.  Final water bill must be paid.	Compliance Inspection required, application online.     Contact Village for assistance on final water bill.		10300 West Roosevelt Rd Westchester, IL 60154	708-345-0020 www.westchester-il.org
Western Springs	No stamps required.     Final Water bill must be paid.	Moving In/Moving Out form required, application online.     Final water meter reading required. Schedule 5 days prior to closing.		740 Hillgrove Ave. Western Springs, IL 60558	708-246-1800 www.wsprings.com
Wheaton*	Stamp \$2.50 per \$1,000. \$25 Exempt stamp required. All village debts must be paid.	Utility Account Application form – available online.     Real Estate Transfer Tax form – available online.     Water clearance letter required.	Buyer	303 W. Wesley Wheaton, IL 60187	630-260-2000 Finance Dept. www.wheaton.il.us
Wheeling	\$0 stamp required.     All village debts must be paid.	Real Estate application required, available online.     Original deed required for stamp.     Final water meter reading required, schedule 10 days prior to close.	N/A	2 Community Blvd Wheeling, IL 60090	847-459-2600 www.wheelingil.gov
Willowbrook	No stamps required.     Final water bill must be paid.	Contact Village for assistance.		835 Midway Dr Willowbrook, IL 60527	630-323-8215 www.willowbrookil.org
Wilmette*	Stamp \$3.00 per \$1,000. Stamp stamp required. All village debts must be paid.	Transfer form required - available online. Schedule final water meter reading at 2 weeks prior to close.	Buyer	1200 Wilmette Ave Wilmette, IL 60091	847-251-2700 www.wilmette.com
Winfield	No stamps required.     Final water bill must be paid.	Contact Village for assistance.		27 W 465 Jewell Rd. Winfield, IL 60190	630-933-7100 www.villageofwinfield.com
Winnetka	No stamps required.     Final water bill must be paid.	Final water meter reading required, contact Billing 847-446-9550.		510 Green Bay Rd. Winnetka, IL 60093	847-501-6000 www.villageofwinnetka.org
Winthrop Harbor	No stamps required.     Final water bill must be paid.	Contact Village for assistance.		830 Sheridan Rd. Winthrop Harbor, IL 60096	847-872-3846 www.winthropharbor.com
Woodridge*	Stamp \$2.50 per \$1,000 \$25 Exempt stamp required All village debts must be paid Final water bill must be paid NOTE: \$200 payment or average bill amount required to obtain stamps	Minimum 48 hours to process stamps     Exempt stamp requires original deed     Transfer form required - available online     Schedule final water reading at least 5 days prior to close.	Seller	5 Plaza Drive Attn: Front Desk Woodridge, IL 60517	(630) 852-7000, press 4 www.vil.woodridge.il.us

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Woodstock	<ul><li>No stamps required.</li><li>Final water bill must be paid.</li></ul>	Contact Village for assistance.		121 W. Calhoun St. Woodstock, IL 60098	815-338-4300 www.woodstockil.gov
Worth	No stamps required. Final water bill must be paid.	Final water meter reading required, call Water Department 708-923-7501 at least 7 days prior to closing.	Seller	7112 W. 111th St Worth, IL 60482	708-448-1181 www.villageofworth.com
Yorkville	<ul><li>No stamps required.</li><li>Final water bill must be paid.</li></ul>	Final water meter reading required. Form request submitted online.		651 Praire Pointe Dr. Yorkville, IL 60560	630-553-4350 www.yorkville.il.us
Zion	No stamps required. Final water bill must be paid.	Final water meter reading required. Call 847-746-4060 to schedule.	Seller	2828 Sheridan Rd, Zion, IL 60099	847-746-4000 www.cityofzion.com

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